

THE ASSOCIATION OF AVIATION MEDICAL EXAMINERS



38th ANNUAL SCIENTIFIC MEETING: 17th March 2018, National Space Centre Leicester.

SCIENTIFIC PROGRAMME - Morning Session

Chaired by Dr Bruce Alexander.

08:00 - 09:00	Coffee / Registration	
09:00 - 09:15	Welcome: AAME Chairman and AAME President	AAME Chairman: Dr Bruce Alexander AAME President: Professor David Gradwell
09:15 – 10:00	'Flying on Insulin – Innovation in the UK leads the field for Diabetics'	Professor David-Russell-Jones
10:00-10:45	'Allergy Medicine-Overview of Disease and Treatment Approaches'	Dr Harsha Kariyawasam
10:45 - 11:15	Tea and Coffee	
11:15 – 12:00	'The BALPA / BA Pilots Assistance Network – The first post- Germanwings PSP'	Captain Dave Fielding
12:00 – 13:30	Lunch (AGM to take place in main meeting room)	

SCIENTIFIC PROGRAMME - Afternoon Session (kindly sponsored by BMPA)

Chaired by Dr Andrew Partner, President of the British Medical Pilots Association.

13.30 - 14:15	'The XX factor in aviation'	Captain Jane Paros (Thomas Cook) and Captain Mel Buchanan (Flybe).
14:15 – 15:00	'If I can fly a plane, what else can I do?'	Mr Brian Catchpoole, Operations Manager of Aerobility.
15:00 - 15:30	Tea and Coffee	
15:30 – 15:45	'How to survive your Audit'	Dr Paul Collins Howgill, Medical Assessor, CAA
15:45 – 16:30	'CAA update'	Dr Sally Evans, Chief Medical Officer of the CAA
17:00	Conference Close	

REGISTRATION METHODS: There are two ways to register for the 2018 meeting;

ONLINE

To register online and pay by credit/debit card please visit: www.aame.org.uk and click onto the **EVENTS** tab. To register online please refer to the Delegate information pack for step by step instructions and visit <https://event.bookitbee.com/e/9wxj8> to process your registration.

On the registration homepage delegates will have a selection of delegate options please select whether you are a Member or Non-Member of AAME/BMPA and if you will be attending the Gala Dinner.


Step 1: If you are a Member please ensure you select the Member delegate ticket (As shown below) please ensure you select a quantity for each ticket you are purchasing and then click 'make booking';

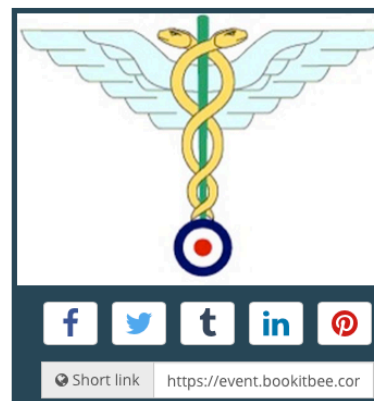
Association of Aviation Medical Examiners - 38th Annual Scientific Meeting

38th Annual Scientific Meeting
Saturday, 17th March 2018
National Space Centre

Ticket	Price	Quantity
Member Delegate - Early bird rate of £170.00 AAME Members must enter their member code / BMPA Members must enter their first name and surname with no spacing between the names as the discount code on the next page to claim discounted rate	£170.00	None ▾
Non Member Delegate - Standard rate of £295.00 Non member rate	£295.00	None ▾
Gala Dinner Black tie event to include, arrival glass of sparkling wine, three course meal, third bottle of wine and coffee	£60.00	None ▾

Prices in GBP - UK Pound Sterling
Promotion and discount codes can be entered on the next page.

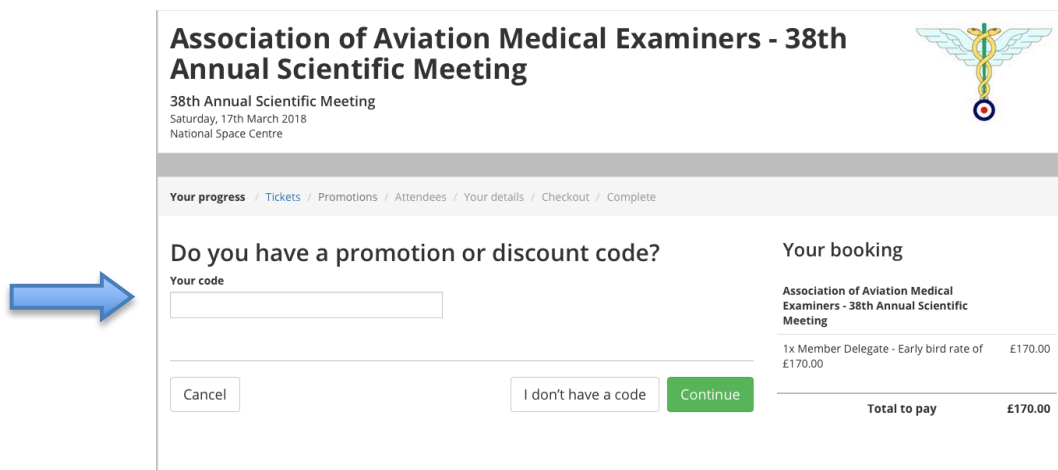
 [Make booking](#)



Step 2: Members will then land on the next page where you must enter your membership number or code in the box, in order to claim your members discounted rate (See below). For BMPA members please enter your first name and surname with no spacing in-between words. For double barrel surnames please proceed as above but use a hyphen to separate your surnames

AAME Example: Usually 4 numbers e.g. 0001.

BMPA Example: johncarter or johncarter-crosby for double barrel surnames.



Association of Aviation Medical Examiners - 38th Annual Scientific Meeting
38th Annual Scientific Meeting
Saturday, 17th March 2018
National Space Centre

Your progress / Tickets / Promotions / Attendees / Your details / Checkout / Complete

Do you have a promotion or discount code?

Your code

Your booking

Association of Aviation Medical Examiners - 38th Annual Scientific Meeting

1x Member Delegate - Early bird rate of £170.00

Total to pay £170.00

Step 3: Click 'continue' if you have your membership number/code, if you do not have a membership number or code please click 'I don't have a code' and proceed to the next step.

Step 4: Once you have entered the next page please complete the online registration form by completing all fields on the forms, with all your personal details, members of AAME will notice the discount has been applied to your booking.


Step 5: Once all booking pages have been completed for your tickets that you would like to purchase, please read and agree to terms and conditions and proceed to the payment page.

Step 6: The payment stage will take delegates to AAME official merchant provider 'Paypal'. Here you will have the option to either log in with your Paypal account (if you have a Paypal account) or you can pay with a credit or debit card (shown by the arrow to the right) without needing to create a PayPal account.

Bookitbee Limited

Your payment summary	
Description	Amount
3D Events	£150.00 GBP
Total:	£150.00 GBP

Choose a way to pay






Log in to your PayPal account 

Email address

Password

Log in

[Problem with login?](#)

Pay with a credit or debit card     

Or simply create a PayPal account.

[Cancel payment and return to Bookitbee Limited.](#)

Site Feedback #
PayPal. The safer, easier way to pay. For more information, read our [User Agreement](#) and [Privacy Policy](#)

NB

Please note that the online system processes payment and registrations at the time of booking using the secure facilities of BookitBee and PayPal. You will receive a confirmation of registration from Bookitbee which will provide an attachment to your ticket(s) to be printed and a payment receipt on completion of booking from PayPal.

BY POST

To register by post, please download and print out the appropriate registration form by visiting: www.aame.org.uk and clicking on 'EVENTS' tab.

If you are a member, please also include your membership number on the registration form. Please note requests made without a membership number will be sent a non-member registration form.

After completing your form please post to:

AAME Administration
3D Events
1 Waterloo Street
St Helier
Jersey
JE2 4WT

Please ensure that you enclose a signed cheque made *payable to 'Association of Aviation Medical Examiners'* for full payment or complete the credit card information and sign the form before returning

PAYMENT NOTES

Please take care when filling out a manual registration form to; calculate the cost of each programme element and when transferring this to the total column, as errors could delay confirmation of your place. The processing of additional payments may incur an administration fee of £15.00.

REGISTRATION CONFIRMATION

Pre-registration will end at 5pm on Thursday 14th March 2018. Registration forms or online payments received after this date will not be processed.

Registrations of attendance at the venue can only be made after prior agreement with the administration team (via aame@3dperformance.co.uk)

In order to minimise administrative costs, confirmation of registration will be sent by email. Please, therefore, provide a valid email address on your registration form. If you require **confirmation by post** please provide a **self-addressed envelope** when returning your form.

REGISTRATION FEES

RATE	EARLY	STANDARD
Form Received:	Before 5pm Friday 26 th January 2018	After 5pm Friday 26 th January 2018
AAME	£ 120.00 inc VAT per person	£ 135.00 inc VAT per person
SAAME / CAA / BMPA MEMBERS	£ 170.00 inc VAT per person	£ 185.00 inc VAT per person
NON MEMBER	£ 295.00 inc VAT per person	£ 295.00 inc VAT per person

To qualify for the early rate, registration forms and payment must have been **received** no later than **5pm on Friday 26th January 2018**. If you are registering by post please allow three working days for postal delivery. Please note: backdated cheques do not qualify for early registration fees.

The registration fee for delegates includes:

- Full conference programme
- Your conference badge
- Your conference certificate
- Conference booklet: itinerary, speakers' profiles and delegate list
- AGM on Saturday 17th March 2018

Food and Beverage

- Tea, coffee and biscuits on arrival
- Mid morning coffee and biscuits
- Hot finger buffet lunch
- Afternoon tea and biscuits
- Mineral water, pens and paper

GETTING TO THE NATIONAL SPACE CENTRE, LEICESTER

Address

National Space Centre
Exploration Drive
Leicester
LE4 5NS

By Road

The National Space Centre is located just off the A6, two miles north of Leicester City Centre, midway between Leicester's inner and outer ring roads. Brown road signs with a distinctive rocket logo will direct you from the arterial routes around Leicester.

By Rail/Bus

East Midland Trains and Cross Country Trains serve Leicester Station. From here you can either take a bus or a taxi to the National Space Centre. First bus 54 runs every 10 minutes Monday to Saturday and every 20 minutes on Sunday from Charles Street, a short walk from the station.

DELEGATE PARKING

The National Space Centre has over 400 Parking spaces in their car park, including 23 enhanced accessibility spaces. Delegates will receive complimentary parking and must display a parking permit on the day. A parking permit will be sent to delegates in due course and must be printed off to ensure parking will be complimentary.

AAME MEMBERSHIP

To qualify for the membership rate you must have paid your annual subscription fee of £75.00 valid for the period 1st June 2017 - 31st May 2018. Please contact the membership secretary if your payment has lapsed, or you wish to join the Association.

For membership details see www.aame.org.uk and click on 'contact us' to request a membership application form.

For membership enquiries or to check your membership number please contact: aame@3dperformance.co.uk

PAYMENT

3D Events is the official event organisers of the 38th Annual Scientific Meeting. All administration including payment transactions will be managed by 3D Events, which is located in Jersey, Channel Islands.

Due to a new online registration system please note that **PAYPAL*3DEVENTS** will appear on your bank or credit card statements and not AAME.

PAYMENT METHODS

Please note that payment will be accepted in Pound Sterling only (GBP).

Online: Payments can be made by credit or debit card only
By Post: Payment can be made by cheque or credit and debit card

MAKING A CREDIT OR DEBIT CARD PAYMENT

Payment can be made via one of the following cards:

Visa // MasterCard // Visa Delta // Maestro // Solo

If paying from overseas, please be aware that your card will be debited in Pound Sterling (GBP). AAME cannot be held responsible for any fluctuations in the rate of exchange or charges made for the transaction.

Important Note:

Bookitbee and PayPal is integrated into our online registration system. Bookitbee allows us to process your registrations and PayPal allows us to take payment and provide a confirmation invoice/receipt with immediate effect on registration.

Payments will show as **PAYPAL*3DEVENTS** on your bank or credit card statements.

PAYING BY CHEQUE

For cheque payments, please make sure that you have correctly calculated the total and make your cheque payable to 'Association of Aviation Medical Examiners'.

Please clearly mark the name of the delegate on the back of the cheque (and member number if a member) and post with your registration form.

CANCELLATION POLICY

Please refer to the terms and conditions of booking by visiting: www.aame.org.uk and clicking on the 'EVENTS' tab.

For online bookings, the terms and conditions are available before the check out section on the booking form.

Please ensure that you have adequate insurance cover.

ACCOMMODATION

All delegates are responsible for booking and paying for their own accommodation directly with The Hilton, Leicester or another accommodation venue should you prefer to not stay at our official accommodation partner hotel.

Please ensure you request your accommodation as early as possible as the number of bedrooms are subject to availability at the time of booking and the hotels in this area can be extremely busy.

Important Note:

Please note that these rooms are offered on a first come first serve basis so it is essential that you book your accommodation as soon as possible.

THE HILTON LEICESTER ACCOMMODATION

The Hilton Leicester hotel is just 25 minutes from East Midlands Airport, they are located off junction 21 of the M1, just three miles from the city Center.

Guests will be provided with;

- A contemporary Hilton guest room with large windows.
- WIFI internet is available (at a charge)
- 49 inch plasma TV.
- Tea and coffee making facilities.
- The deluxe room package consists of bath robes, slippers, a small bottle of wine, still & sparkling mineral water and a selection of snacks (Deluxe package based on 2 people).
- Breakfast is included in the room rate.

Bookings should be made directly with the hotel (see contact details below) and all usual cancellation policies will apply. For further details of the accommodation please visit

<http://eventsathilton.com/show/59bfb24425ff7a318efd783f>

HILTON LEICESTER HOTEL; ONSITE ACCOMODATION RATES: AVAILABLE 16-18 March 2018

A special conference rate has been negotiated on your behalf. In order to gain preferential treatment you must follow the reservation instructions detailed below.

Room Type	AAME Delegate B&B Rate per room per night (inc VAT)
Double room for single occupancy	£ 75.00 per room
Double room for double occupancy	£ 85.00 per room

Accommodation rates are inclusive of parking, VAT at 20% and full English breakfast.

HILTON LEICESTER HOTEL - ACCOMODATION BOOKING INSTRUCTIONS

To book accommodation, delegates should follow the methods listed below:

Guests should use the following link in order to make their reservations online -

<http://eventsathilton.com/show/59bfb24425ff7a318efd783f>

Please have the following information ready for booking:-

1. Date of arrival and departure (either Friday 16th March 2018 and/or Saturday 17th March 2018)
2. How many rooms?
3. Check the number of nights to book (1 or 2 nights)
4. Payment Details

Delegates must check out by 1200 hours and check in after 1500 hours.

All reservations must be guaranteed with a credit card at the time of the booking and all guests are responsible for settling all charges on departure.

General Information

Hilton Leicester Hotel
Junction 21 Approach
LE19 1WQ
Leicester
UK

Telephone: +44 (0) 116 2630066
Website: www3.hilton.com/en/index.html

For Satellite Navigation please use the Postcode LE19 1DU

GETTING TO HILTON, LEICESTER

By Road

From the M1, exit at Junction 21. Go onto the A5460, heading towards Leicester. After only 100 yards, take the left hand slip road under the bridge sign-posted for Meridian Business Park (you will see the Hilton Hotel on your right) Approach the roundabout, go all the way round, back on yourself and the hotel entrance is on your left.

By Rail

Hilton Leicester is approx 15 minutes taxi ride from Leicester Train Station (fee approx. £15.00)

By Air

East Midlands Airport is located less than 25 minutes away and Birmingham International Airport only 40 minutes away.

THE LOCAL AREA

The Hilton, Leicester's central locations is very close to many area attractions including Leicester City Football club, Leicester Racecourse and Fosse shopping park.

SOCIAL PROGRAMME

FRIDAY 16th MARCH 2018 – PRE-CONFERENCE SESSION ON “DEALING WITH THE DIFFICULT PILOT”

This year we are holding a pre-conference session on “Dealing with the difficult pilot”. It will run on Friday evening from 6.00pm - 7.30pm at the Hilton hotel, Leicester, so you will still have plenty of time for a sociable dinner afterwards. The session is limited to 24 places and is bookable at the time of registration on a first come, first served basis. There is no additional charge for the session. Please make sure that you book early, to avoid disappointment.

SATURDAY 17th MARCH 2018 – GALA DINNER

Following the meeting there will be the traditional gala dinner, beginning with pre-dinner drinks in the Langton foyer area and concluding with dinner and speeches in the Langton Suite at Hilton Leicester. The evening provides a great opportunity to catch up with friends and colleagues.

Dress code for the evening will be Black Tie or national costume and the committee looks forward to welcoming you for what will be another fantastic evening with industry colleagues.

To book your places at a cost of £60.00 inc. VAT per person, please complete the number of places required on the online registration form. The private dining experience is inclusive of pre-dinner drink; three course menu, a third of a bottle of wine, and coffee.

QUESTIONS

For all enquiries please:

Email the administration team on aame@3dperformance.co.uk

Or

Telephone the administration team on +44 (0) 1534 505926

(Please note that responses to your emails will be made during normal office hours, Monday - Friday, 0900 - 1700 hours).