

THE ASSOCIATION OF AVIATION MEDICAL EXAMINERS



38th Annual Scientific Meeting

17th March 2018, National Space Centre Leicester

TERMS & CONDITIONS OF BOOKING

Please read the following terms & conditions of booking before signing your registration form or completing your online booking.

DEFINITIONS

3D Events and 3D Performance are trading name of Endeavour Holdings Ltd, 1 Waterloo Street, St Helier, Jersey JE2 4WT.

AAME has contracted 3D Events to organise the event management of the 38th Annual Scientific Meeting.

BOOKING FOR THE MEETING

1. When you have decided to attend the meeting a registration form must be completed.
2. Delegates' applications will be processed in order of receipt.
3. 3D Events and AAME cannot be held responsible for lost applications either by post or any other means.
4. A receipt will be issued, usually via email, as acknowledgement of your place, once payment has cleared. Confirmation of your place is only valid once a receipt has been received.

5. Payment can be made using the following methods:

Cheque made payable to Association of Aviation Medical Examiners (payment in Pounds Sterling only)

(Cheques for the incorrect amount may be subject to a 15.00 administration fee)

Credit or debit card (payment is made through a secure server (PAYPAL))

PRICE VARIATIONS

6. Upon payment, the price charged by AAME and 3D Events can only increase in the event of change in the rate of VAT through government legislation.

CHANGES AND CANCELLATION

7. Only written cancellations will be accepted.

8. If you wish to cancel the booking the following conditions will apply: In respect of cancellations on or before Friday 26th January 2018 a full refund will be given less an administrative charge of 40.00 per person.

Cancellations after Friday 26th January 2018 will be liable for the full meeting registration fee, together with the cost of any accommodation or social programme bookings.

9. On or before Monday 12th February 2018 you may substitute another fellow professional (who has not previously registered) on payment of an administration fee of 40.00. The substitution must be notified in writing to 3D Events.

CERTIFICATES OF ACCREDITATION

10. It is the sole responsibility of delegates attending the Scientific Meeting to pick up their certificates on departure of the lecture theatre.

ACCOMMODATION

11. Delegates are personally responsible for booking accommodation directly with the hotel.

12. All delegates are personally responsible for settling accounts for individual rooms, bar bills, leisure facilities and any other personal expenses before leaving the hotel.

13. Anyone wishing to bring a guest should advise the hotel prior to arrival.

CHANGES MADE BY AAME OR 3D PERFORMANCE

14. 3D Events and AAME reserve the right to make changes to the meeting programme due to unavailability of key speakers due to illness or any unforeseen cause. Any other changes will be considered either a significant change or a minor change. A significant change is a change of venue. All other changes are minor changes. We have the right to make minor changes at any time. In the event of a significant change we will advise you as soon as possible and you will have the option a) of cancelling your attendance at the meeting with a full refund, or b) accepting the changed amendments, with an adjustment to reflect the star rating of the venue.

15. AAME and 3D Events reserve the right to cancel the meeting should the total number of participants booked by 14th February 2018 not equal or exceed the minimum requirement, or should a force majeure situation occur.

If we have to cancel for any reason, you will receive a full refund of registration fees.

DEALING WITH COMPLAINTS

16. Most problems can be sorted out straight away if we know about them. If you have a complaint, you must advise a 3D Events

representative straight away. If you wish to follow up your complaint, you must write to 3D Events within 28 days of your return from the meeting. We will then investigate your complaint.

LAW

17. Jersey law shall apply to any claim against 3D Events and all proceedings shall be within the exclusive domain of the Jersey courts.

DATA PROTECTION

18. The company implements and ensures compliance with the Data Protection (Jersey) Law 2005 as relevant.